

### Admission procedure

The list of selected candidates will be displayed on the LVPEI website. An intimation and acceptance letter will also be sent to inform successful candidates about the admission date. Candidates are required to bring the intimation letter, along with the signed acceptance letter, for admission to the program on this date.

### Course fee

Upon admission, the candidate will have to pay ₹ 25,000. The entire fee amount of ₹ 100,000 can be paid in four installments, with one installment due at the beginning of each module. If the candidate discontinues the course, the fee will not be refunded.

### Contact Address

Ramachandra Pararajasegaram Community Eye Health Education Centre  
Gullapalli Pratibha Rao International Centre for Advancement of Rural Eye care (GPR ICARE)  
LV Prasad Eye Institute  
Gullapalli Pratibha Rao Campus, Don Bosco Nagar Post Office  
Near Kali Mandir (Hyderabad –Vikarabad Highway Road)  
Hyderabad 500086, Andhra Pradesh, India  
**Phone:** 91 40 30615602, **Fax:** 91 40 23548271, **Email:** icaretraining@lvpei.org

### Short-term Course

A short-term course in the form of a single module or a customized course of selected modules can be offered to practising professionals and doctors. A request for this can be sent to the training coordinator of GPR ICARE. The course fee will be ₹ 25,000, per module.



**LV Prasad Eye Institute**

## Diploma in Eye Health Management



### A PROGRAM OFFERED BY

Ramachandra Pararajasegaram Community Eye Health Education Centre

Gullapalli Pratibha Rao

International Centre for Advancement of Rural Eye care

LV Prasad Eye Institute

Gullapalli Pratibha Rao Campus, Hyderabad 500086

Andhra Pradesh, India

## LV Prasad Eye Institute

LV Prasad Eye Institute (LVPEI), located in Hyderabad, India, is a world-class eye hospital and a world renowned centre for eye care research, training and rehabilitation. Since its establishment in 1987, the Institute has grown into a Centre of Excellence in the field of eye health. Today, LVPEI is a World Health Organization Collaborating Centre for the Prevention of Blindness and develops eye health models for the underserved populations of the developing world.

In the pursuit of excellent and equitable eye care delivery, LVPEI realized early on that building human resources is vital to increasing the reach of eye care services. Therefore, LVPEI started training programs for all cadres of eye care professionals.

## International Centre for Advancement of Rural Eye care

The International Centre for Advancement of Rural Eye care (GPR ICARE) was founded in 1998. LVPEI's community eye care services are planned and managed by GPR ICARE. It has been involved in the development of eye care services in underserved areas. GPR ICARE offers training programs in the areas of community eye health and eye health management under the Ramachandra Pararajasegaram Community Eye Health Education Centre.

## Course goal

To impart training in comprehensive eye health management and enable administrators to efficiently and effectively manage resources in order to provide comprehensive eye care to all.

## Objectives

The course aims to help trainees acquire in-depth understanding of the principles of health care management, underpinning the systems and processes used in an eye hospital; provide practical exposure and an opportunity to apply these principles in the day-to-day management of an eye hospital; encourage active participation in various aspects of eye care service delivery; and equip trainees to efficiently and effectively manage an eye hospital on their own.

## Course structure

The one-year program has five modules. Each module begins with classroom-based theory lessons, followed by a practical internship in the same area at a tertiary centre and/or a secondary centre for 45-60 days. After the completion of the internship, a detailed review and evaluation of students will be conducted. The course is conducted by experienced faculty of LVPEI and also includes practical internships and postings at secondary centres.

| Module  | Course title | Content  | Duration                          |
|---|--------------|--|-----------------------------------|
| <b>First Module</b><br>Introductory Course    | DEHM - 001   | <ul style="list-style-type: none"> <li>• Introduction to hospitals</li> <li>• Anatomy of the eye, common eye conditions and hospital terminologies</li> <li>• Basic computer usage</li> <li>• Language and communication</li> <li>• Basic principles of hospital management</li> <li>• Observation visits to a tertiary eye hospital, a rural eye hospital, Vision Centres and a general hospital</li> </ul> | 1 month<br>(August)               |
| <b>Second Module</b><br>Clinical Services - I | DEHM - 002   | <ul style="list-style-type: none"> <li>• Outpatient services</li> <li>• Inpatient services</li> <li>• Operation theatre management</li> <li>• Patient counseling</li> </ul>  | 2 months<br>(September - October) |

|   |            |   |                                   |
|---|------------|---|-----------------------------------|
| <b>Third Module</b><br>Support Services - I   | DEHM - 003 | <ul style="list-style-type: none"> <li>• Medical records department</li> <li>• Pharmacy, opticals &amp; cafeteria services management</li> <li>• Quality management</li> <li>• Eye bank, sight enhancement and rehabilitation</li> <li>• Accounts and finance management</li> </ul> | 2 months<br>(November - December) |
| <b>Fourth Module</b><br>Support Services - II | DEHM - 004 | <ul style="list-style-type: none"> <li>• Procurement and purchase management</li> <li>• Stores and inventory management</li> <li>• Human resource management</li> <li>• Biomedical engineering and facilities management</li> </ul>   | 3 months<br>(January - March)     |
| <b>Fifth Module</b><br>Support Services - III | DEHM - 005 | <ul style="list-style-type: none"> <li>• Housekeeping services</li> <li>• Marketing and public relations</li> <li>• Community outreach services management</li> <li>• General administration</li> </ul>   | 2 months<br>(April - May)         |
|   |            | Hospital posting and dissertation (Internship)  | 2 months<br>(June - July)         |

## Final placements

Depending on the performance of the individual student and the requirements of LVPEI, some students may be retained as administrators within LVPEI. Such postings may be in either a secondary or a tertiary center and in a rural or urban area.

## Application procedure

### Eligibility

Any graduate in any discipline is eligible to apply. A limited number of scholarships are available. Please contact us for more information.

### Application form

The prescribed application form and brochure can be obtained from the Secretary, Gullapalli Pratibha Rao International Centre for Advancement of Rural Eye care (GPR ICARE), LV Prasad Eye Institute, or the documents can be downloaded from the LVPEI website at [www.lvpei.org](http://www.lvpei.org).

The completed application, or a request letter for an application form, should be mailed to the address below. It should be accompanied by an A/4 size self-addressed cloth-lined envelope superscribed "Application for Admission to the Diploma in Eye Health Management Program (2016-2017)."

### Submission of application forms

The completed application form should be mailed to us, along with the candidate's name, address and telephone no. (with STD code). The application should be sent to the address below by registered post/speed post/courier.

### Entrance test

The test will take place at the GPR ICARE campus on July 2, 2016. The selection will be based on a composite score comprising the written test grade, the group discussion grade and the personal interview grade.

Applications can also be submitted in person at GPR ICARE. LVPEI is not responsible for applications sent/delivered without ensuring proper acknowledgement.

**APPLICATION DEADLINE: JUNE 25, 2016**